

From: Lorraine Cordell [lorraine32@blueyonder.co.uk]
Sent: 14 February 2018 14:27
To: 'SARonlineapplications@met.pnn.police.uk'
Subject: RE: Subject Access Request Simon Cordell

Attachments: 3019 - 09-01-2018.pdf; Citizencard.pdf; Simon-Licence-Front-Back.pdf; Warm-home-simon.pdf

To Whom It May Concern:

I am very sorry I added the wrong letter please see all attached files i have done a complete new set.

Regards

From: Mary.Gibson@met.pnn.police.uk [mailto:Mary.Gibson@met.pnn.police.uk] **On Behalf Of** SARonlineapplications@met.pnn.police.uk
Sent: 14 February 2018 13:49
To: lorraine32@blueyonder.co.uk
Subject: RE: Subject Access Request Simon Cordell

Good afternoon,

Thank you for your email.

We are unable to process your request as we require:

- A copy of a proof of current address (dated within the last 6 months) for example, a copy of a utility bill or a bank statement.

The letter you have sent is not dated within 6 months.

When you re-send the application, please re-send all documents together in one email (Form 3019, proof of ID and proof of address) as we do not keep returned applications.

Many thanks,

Mary Gibson | Administration Assistant | Information Rights Unit

Strategy & Insight | Strategy & Governance | Met HQ | Metropolitan Police Service

Telephone 0207 161 3500 | Email SARonlineapplications@met.pnn.police.uk

Address Information Rights Unit, PO Box 57192, LONDON SW6 1SF

Protective Marking: RESTRICTED

Not Suitable for Publication: N

Recipients of this email should be aware that all communications within and to and from the Metropolitan Police Service are subject to consideration for release under the Data Protection Act, Freedom of Information Act and Environmental Information Regulations. The MPS will consider all information suitable for release unless there are valid and proportionate public interest reasons not to, therefore, sensitive information not for public disclosure must be highlighted as such. Further advice can be obtained from the Information Rights unit - 020 7161 3500 (783500).

From: Lorraine Cordell [mailto:lorraine32@blueyonder.co.uk]

Sent: 12 February 2018 17:40

To: SAR Mailbox - Online Applications <SARonlineapplications@met.pnn.police.uk>; SAR Mailbox - DPA

Enquiries <SARenquiries@met.pnn.police.uk>

Subject: Re: Subject Access Request Simon Cordell

To Whom It May Concern:

Please see attached documents with my request for information which is held about me.

Regards

Simon Cordell

Consider our environment - please do not print this email unless absolutely necessary.

NOTICE - This email and any attachments may be confidential, subject to copyright and/or legal privilege and are intended solely for the use of the intended recipient. If you have received this email in error, please notify the sender and delete it from your system. To avoid incurring legal liabilities, you must not distribute or copy the information in this email without the permission of the sender. MPS communication systems are monitored to the extent permitted by law. Consequently, any email and/or attachments may be read by monitoring staff. Only specified personnel are authorised to conclude any binding agreement on behalf of the MPS by email. The MPS accepts no responsibility for unauthorised agreements reached with other employees or agents. The security of this email and any attachments cannot be guaranteed. Email messages are routinely scanned but malicious software infection and corruption of content can still occur during transmission over the Internet. Any views or opinions expressed in this communication are solely those of the author and do not necessarily represent those of the Metropolitan Police Service (MPS).

Find us at:

Facebook: [Facebook.com/metpoliceuk](https://www.facebook.com/metpoliceuk)

Twitter: [@metpoliceuk](https://twitter.com/metpoliceuk)