

BENEFIT NOTIFICATION LETTER



IMPORTANT - Enfield residents should register for an online Enfield Connected account. Enfield Connected puts many Council services in one place, speeds up your payments and saves you time - to set up your account today go to www.enfield.gov.uk/connected

PROTECT: PRIVATE & CONFIDENTIAL

Mr S Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Claim Reference: 1623514
NI Reference: JH653811D
Rent Reference: 497630
Council Tax Account: 55508596

12/03/2019

Dear Mr Cordell

Change to your benefit

Housing Benefit Notification

I have changed your Housing Benefit from 01/04/2019 because your claim has been recalculated for the new financial year. I have decided that your benefit is now as follows:

£91.09 per week from 01/04/2019

How You Will Be Paid

Your benefit will be paid by directly crediting your rent account.

Your benefit payment of £91.79 for 25/03/2019 to 31/03/2019 will be paid by 25/03/2019. £91.09 will then be paid every week.

Right of Appeal for Housing Benefit

If you do not agree with the Housing Benefit decision, you must challenge it within **one month** of the date of this letter.

You can:

- Write and ask us to reconsider
- Write to us and ask for our decision to be looked at by the Independent

Tribunal run by the Tribunal Service.

Your letter must be written in English, be received within one month of the date of this letter, be signed by you and give your name, address, grounds for reconsideration and any evidence.

Changes in your circumstances

If your circumstances change, you must tell us about them immediately. For example:

- You start working or you earn more or less money