



Mr S Cordell
109 Burncroft Avenue
Enfield
Middlesex
EN3 7JQ



Please reply to: Income Team Council Housing
London Borough of Enfield
PO Box 63
Civic Centre
Enfield
EN1 3XW

Email: rent.council.housing@enfield.gov.uk
Telephone: 020 8379 1000 option 4
Date: 2 July 2019

Dear Mr S Cordell

Account Number: 497630

On 2 July 2019 you owed rent of **£118.12**.

Please ignore this letter if you have settled the above balance within the last 5 working days

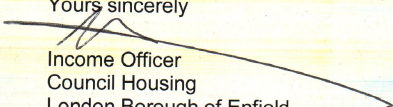
The weekly rent for your home is £7.43. Please either clear the arrears in full, or contact the Income Team on 020 8379 1000 – Option 4, to arrange payment by instalments. If you wish to pay your rent by Direct Debit please complete the enclosed mandate and return it to the address on the form, together with the enclosed arrangement form outlining your proposal to clear the money owed.

For credit or debit card payments, please visit our website at www.enfield.gov.uk/payments or call 0208 379 1000 for the automated payment line.

If you do not pay your rent on time, you may lose your home.

If you would like advice about this or any other debt, I can refer you to our Welfare Benefits Adviser. You can also ask for advice from the Citizens Advice Bureau.

Yours sincerely


Income Officer
Council Housing
London Borough of Enfield