

**ENFIELD**  
Connected



**ENFIELD**  
Council



Mr S Cordell  
109 Burncroft Avenue  
Enfield  
Middlesex  
EN3 7JQ

Please reply to: Income Team Council Housing  
London Borough of Enfield  
PO Box 63  
Civic Centre  
Enfield  
EN1 3XW

Email: [rent.council.housing@enfield.gov.uk](mailto:rent.council.housing@enfield.gov.uk)  
Telephone: 020 8379 1000 option 4  
Date: 24 September 2019

Dear Mr S Cordell

**Account Number:** 497630

On 24 September 2019 you owed rent of **£207.28**.

**Please ignore this letter if you have settled the above balance within the last 5 working days**

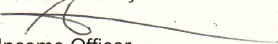
The weekly rent for your home is £7.43. Please either clear the arrears in full, or contact the Income Team on 020 8379 1000 – Option 4, to arrange payment by instalments. If you wish to pay your rent by Direct Debit please complete the enclosed mandate and return it to the address on the form, together with the enclosed arrangement form outlining your proposal to clear the money owed.

For credit or debit card payments, please visit our website at [www.enfield.gov.uk/payments](http://www.enfield.gov.uk/payments) or call 0208 379 1000 for the automated payment line.

If you do not pay your rent on time, you may lose your home.

If you would like advice about this or any other debt, I can refer you to our Welfare Benefits Adviser. You can also ask for advice from the Citizens Advice Bureau.

Yours sincerely

  
Income Officer  
Council Housing  
London Borough of Enfield