

BENEFIT NOTIFICATION LETTER



Sign up for an Enfield Connect account to check your entitlement and payment history and manage your benefits at www.enfield.gov.uk

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Mr S Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Claim Reference: 1623514
NI Reference: JH653811D
Rent Reference: 497630
Council Tax Account:55508596

17/01/2018

Dear Mr Cordell

No Change in Benefit

Housing Benefit Notification

I have worked out your Housing Benefit again because there has been a change in a state benefit you receive. However this has not changed your benefit, which remains as follows:

£92.98 per week from 25/09/2017

Right of Appeal for Housing Benefit

If you do not agree with the Housing Benefit decision, you must challenge it within **one month** of the date of this letter.

You can:

- Write and ask us to reconsider
- Write to us and ask for our decision to be looked at by the Independent Tribunal run by the Tribunal Service.

Your letter must be written in English, be received within one month of the date of this letter, be signed by you and give your name, address, grounds for reconsideration and any evidence.

Changes in your circumstances

If your circumstances change, you must tell us about them immediately. For example:

- You start working or you earn more or less money
- Your benefits/tax credits change or are stopped
- You move home
- Your rent changes