From: InformationGovernance (BARNET, ENFIELD AND HARINGEY MENTAL HEALTH NHS TRUST) [beh-

tr.information.governance@nhs.net] **Sent:** 13 November 2018 14:53

To: Lorraine Cordell

Subject: RE: Health Records Subject Acess Request Simon Cordell

Dear Ms Cordel

I can confirm that your request will be passed onto the Trust's medical records department for processing via beh-tr.records@nhs.net

Please contact them direct if you have any queries or concerns

Regards

Doreen Todd Data Protection Officer

Barnet, Enfield and Haringey Mental Health NHS Trust
Edgware Community Hospital / Ground floor / Dennis Scott Unit / Edgware Community Hospital / HA8 0AD

Tel: 020 8702 4134 Email <u>doreentodd@nhs.net</u> (I am only available until 1pm on Fridays)

Manager: Bob Silverman email bob.silverman@nhs.net Mob 07712 136 350

Only use secure email when sending PID outside the Organisation such as nhs.net to nhs.net

If for any reason you believe that information security has, or may have been breached you should report this to your line manager, complete a Datix and notify the Data Protection Officer without delay

From: Lorraine Cordell [mailto:lorraine32@blueyonder.co.uk]

Sent: 13 November 2018 14:23

To: records@beh-mht.nhs.uk; InformationGovernance (BARNET, ENFIELD AND HARINGEY MENTAL HEALTH NHS TRUST); Records (BARNET, ENFIELD AND

HARINGEY MENTAL HEALTH NHS TRUST)

Subject: RE: Health Records Subject Acess Request Simon Cordell

To whom it may concern:

Please see attached documents regarding the subject access request I am requesting for my health records.

If I have sent this to the wrong email can it be passed to the correct person who is able to deal with this?

Could you also please confirm you have got this email with 5 attached files and it is being dealt with?

Regards

This message may contain confidential information. If you are not the intended recipient please inform the sender that you have received the message in error before deleting it. Please do not disclose, copy or distribute information in this e-mail or take any action in relation to its contents. To do so is strictly prohibited and may be unlawful. Thank you for your co-operation.

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