

From: Nicholas Foster [Nicholas.Foster@Enfield.gov.uk] on behalf of HHASC FOI Mailbox [HHASC-FOI@enfield.gov.uk]

Sent: 26 February 2016 15:40

To: Lorraine Cordell

Cc: HHASC FOI Mailbox

Subject: RE: Enfield Council Subject Access Request Simon Cordell

Dear Ms Cordell

Thank you for your emails. I apologise for the delay in acknowledging. The response is due by 8 March 2016.

Should we locate any records, we will need to see documentation to verify Mr Cordell's identity and signature, also your ID, before we can release them. In addition to this, we also require the £10 fee.

Regards

Nicholas Foster

Complaints and Access to Information Manager - Gateway Services

Finance, Resources and Customer Services

0208 379 6498

Enfield Council

Silver Street

Enfield

EN1 3XY

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From: Lorraine Cordell [mailto:lorraine32@blueyonder.co.uk]

Sent: 15 February 2016 10:29

To: Nicholas Foster

Subject: RE: Enfield Council Subject Access Request Simon Cordell

Dear Nicholas Foster

I sent you a Subject Access Request on the 27/01/2016 along with a letter of authority; I was given your email as was told you are the person that deals with Subject Access Requests. I did get a read reply but have not had an email back saying you are dealing with this request. I know a Subject Access Request can take up to 40 days to deal with. But I do not want to be waiting 40 Days and then find out you are the wrong person to deal with this request.

Could you please reply via email and let me know if you are the correct person that deals with Subject Access Requests please and if not could you give me the person names and email who does deal with this please.

Regards

Lorraine Cordell

From: Lorraine Cordell [mailto:lorraine32@blueyonder.co.uk]

Sent: 27 January 2016 18:20

To: 'Nicholas.Foster@Enfield.gov.uk'

Subject: Re: Enfield Council Subject Access Request Simon Cordell

To Whom It May Concern:

Please see attached letters in regard to my Subject Access Request under the Data Protection Act 1998

Regards

Mr Simon Cordell

Miss Lorraine Cordell



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